

专家推荐信 Letter of Recommendation

致申请人 (to the Applicant)

申请人必须向申请做博士后单位提交两份《专家推荐信》。申请人在下栏中填好自己的姓名和所申请的单位名称后,将此表分送两位了解和熟悉自己的专家(其中一位是申请人的博士生导师)。为方便专家填写推荐意见后将其退回申请人,请申请人在下面的栏目中详细写明自己的通信地址。

Applicant should have two letters of recommendation submitted from professors or others who can assess the quality of his /her academic performance, capability and potential of research. Please ask to have these letters sent directly to the institution to which you are applying or returned to you with the envelope sealed.

(以下栏目由申请人填写, This section to be filled in by the applicant)

申请人姓名

申请人电话

(Name of Applicant)

(Telephone Number)

申请人通信地址:

(Institution of Applicant)

(Address of Applicant)

申请做博士后的单位:

(Institution to which the applicant is applying)

(Address of the institution)

致推荐人 To the Referee

非常感谢您愿意为申请人做推荐人。请您在背面栏中对申请人以往科研工作及学术水平、科研工作能力等作出评价,并按上面的地址将本《专家推荐信》退回给申请人。

You are named by the applicant as a referee for his/her application of postdoctoral position in the listed institution. We would appreciate your opinion of his /her academic performance capability and potential in research work. Please directly send this form to the institution to which he/she is applying or return it to the applicant with envelope sealed. If you prefer to write a personal letter rather than this form, please feel free to do so and attach this form to your letter.

(以下栏目由推荐人填写) The following to be filled in by the referee

推荐人姓名

(Name of Referee)

推荐人职务或职称

(Position and Title)

推荐人工作单位

(Institution and Address)

推荐人与申请人的关系

(Relationship with the Applicant)

推荐人电话

推荐人传真

(Telephone Number)

(Facsimile)

推荐意见 (Recommendation)

推荐人签字

(Signature)

推荐日期

(Date)